

Frequently Asked Questions

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1. What is eFITS?

eFITS is a system that transfers data from a web environment to the SCO Fiscal System. The agencies create documents on-line in eFITS then the information is transferred daily and posted to SCO's Fiscal System.

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2. What are the required resources for eFITS?

- Personal Computer
- Internet Access
- SCO Mainframe Access (Fiscal and View Direct Access).
- SCO eFITS Access
- A minimum of two individuals from each agency. Two roles must be established: An approver and a creator (see #5).
- Microsoft Internet Explorer version 5.0 or higher
- Attachmate Extra or similar product

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3. What is a TC47?

A TC47 (Agency Remittance to State Account) is a transaction code that identifies a transfer of funds from an agency bank account to a state fund. The TC47 transfer identifies what accounts the receipt will be posted to in SCO's Fiscal System.

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4. What is the cost for using eFITS?

Using eFITS doesn't cost anything. The following are costs to implement eFITS:

- Data Center Agreement for Terminal ID's (one time cost)
- Internet Access
- Attachmate Extra or similar product

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5. What can the Creator and Approver do?

| Role | Create a TC47? | Create a Template? | Create a TC47 Using a Template? | Approve a TC47? | Approve Own Document? | Edit a TC47? | Recall a TC47? | Recall Own Document? | Return a TC47? | Return Own Document? |
|------------------|----------------|--------------------|---------------------------------|-----------------|-----------------------|--------------|----------------|----------------------|----------------|----------------------|
| Creator | Yes | Yes | Yes | No | No | Yes | No | No | No | No |
| Approver | No | No | No | Yes | No | No | Yes | N/A | Yes | N/A |
| Creator/Approver | Yes | Yes | Yes | Yes | No | Yes | Yes | Yes | Yes | No |

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6. How do I obtain access to eFITS?

E-mail the State Controller's Office, Division of Accounting and Reporting at: dartech@sco.ca.gov. Request the Fiscal System Access Request form (FSAR-1).

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7. How do I obtain my password if I forget it?

Call Information Security Office (ISO) at (916) 322-8094.

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8. How do I change my password before it expires?

Call Information Security Office (ISO) at (916) 322-8094.

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9. How do I submit a TC47 if eFITS is down?

If eFITS is down, a TC47 cannot be submitted. A TC30, with a check attached can be submitted to the State Treasurer's Office.

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